

WCOS2012

Instructions for Oral Presentation

All presenting authors are requested to come to your lecture room 10 minutes before the session begins and to notify the chairperson of your presence.

Computers and Beamers

The lecture rooms will be equipped with PCs working under Windows with Microsoft Office 2010 including Power Point. You can use your own computer, but we strongly recommend to install your file in the conference computer before starting the session or during the coffee break. Authors are required to bring their electronic presentation in a flash memory to the technical staffs at your lecture room. The name of your file should be "your presentation number + your name.ppt". (eg: O-200_John Smith.ppt(x))

Our staff will be in the front row of your lecture room and will assist in uploading your file or connecting your own computer.

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Please contact staffs at your lecture room if you have any questions.

Conference Language

All presentations will be in English.

Duration of Presentation

Duration of oral presentation including discussion depends on symposium organizers, but generally the allotted time for each presentation is as follows:

Presentation 60 minutes for plenary talks

Presentation 25 min + Discussion 5 min for invited talks

Presentation 15 min + Discussion 5 min for contributed talks.

Conference USB

Your abstract will be included in the Conference Proceedings-USB, which will be handed out when registering on site.

Thank you very much for your cooperation.

For further information, please contact

Secretariat for WCOS2012

c/o Japan Convention Services, Inc.

E-mail : wcoss2012@convention.co.jp